

### **1.1.2 The institution adheres to the academic calendar including for the conduct of CIE.**

#### **Response:**

It is the continuous endeavour of the college provides quality education to the students. The affiliating university provides academic calendar at the beginning of every session which clearly delineates a schedule of teaching, examination, semester break and vacations and it is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative process. The college adheres to this calendar and plans its activities accordingly.

- For smooth implementation of academic calendar, the teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table and the students are informed well in time about the deadline for submission of assignment, dates for class tests and presentations etc.
- The Mentor-Mentee period is specially created to supplement the students with extra-curricular support.
- The college calendar is a testament of different arenas in which our students contribute enthusiastically and excel. It provides a space for college events like Annual Sports Meet, Talent Hunt Program, Falguni Utsav hence providing balanced education with all round development of students.
- The college follows a transparent admission process taking in students from different social and economic backgrounds.
- Teaching of odd semester extends from mid July to November and that of even semester from January to April.
- Lesson plans are prepared, submitted and displayed at the commencement of the session.
- One day for the Orientation of first year students are allocated at the beginning of the session in which the Principal welcomes and motivates the newly admitted students. They are also introduced to the faculty members and acquainted with different subject societies, NCC, NSS, scholarship etc.
- The Principal conducts staff meeting at the beginning of the session in July and further as and when required during the session.
- Important National Days like Independence Day, Republic Day, Voters' Day, Gandhi Jayanti etc. are celebrated on their respective days.
- Science Exhibition is organized in every session.
- Subject societies also conduct activities to increase the involvement of the students in the campus and provide them with opportunities to develop various skills.
- NSS Camps are organized in every session to inculcate in students discipline, sportsmanship and a sense of service towards the society.
- Practical exams are usually held before/after theory exams according to the schedule provided by the affiliating university.
- Continuous Internal Evaluation if carried out throughout the year so that learning remains a constant exercise. For this purpose, a formative assessment process in the form of internal assessment is followed as per the university guidelines. The assessment is done on the basis of attendance, performance in class tests, submission of two assignments well in time and active participation during class. This motivates the students to attend classes regularly, remain attentive and engaged in learning continuously throughout the session.

